

## College Applications Checklist

### Prepping Materials:

- Essay – Completion date: \_\_\_\_\_
- Requested letters of Recommendation– two teachers, one guidance counselor (if my college requires a guidance recommendation) - Completion date: \_\_\_\_\_
- Have taken the SAT at least once
  - Test date: \_\_\_\_\_ CR Score: \_\_\_\_\_ Math Score: \_\_\_\_\_
- Emailed my recommenders all of my colleges’ application deadlines
- Brought tax forms to Ms. Lennon to see what programs I’m eligible for
  - Completion date: \_\_\_\_\_

### Applications:

#### **CUNY: MANDATORY FOR ALL STUDENTS TO APPLY**

- Submitted Application - Completion date: \_\_\_\_\_
- Made \$65 Payment for CUNY Application - Completion date: \_\_\_\_\_
- Checked status of application on the CUNY Portal
- Submitted SAT/ACT scores via Collegeboard/ACT to CUNY - Completion date: \_\_\_\_\_
- Submitted Essay (mandatory for Baruch and Hunter) - Completion date: \_\_\_\_\_

#### **SUNY:** Are you applying to SUNY? \_\_\_\_\_. If not, skip this section.

- Submitted Application - Completion date: \_\_\_\_\_
- Submitted Supplemental Applications - Completion date: \_\_\_\_\_
- Completed EOP Supplemental Application – if school requires it (check on SUNY website under each school’s tab) + essay
  - Completion date: \_\_\_\_\_ (Put “N/A” if schools don’t require this)
- Checked status of Application – payment or fee waiver needed?

#### **Common Application:** Are you applying to any Privates Colleges? \_\_\_\_\_. If not, skip this section.

- Submitted application - Completion date: \_\_\_\_\_
- Submitted supplemental applications - Completion date: \_\_\_\_\_
- Assigned recommenders. This is the part of the application where the link to upload recommendations is emailed to the teachers through the application once you input their info
  - Completion date: \_\_\_\_\_
- Checked if recommenders submitted recommendations
  - Date submitted: \_\_\_\_\_
- Checked for any emails from the college requesting additional materials

### **All Applications:**

- Made a list of my colleges’ application requirements
- Made a list of my colleges’ financial aid application requirements
- Called every school to ensure that my application is complete

**College Application Information:**

1. Date of Birth: \_\_\_\_\_ Age: \_\_\_\_\_
2. Gender (circle one): F M
3. Race/Ethnicity: \_\_\_\_\_
4. Social Security Number: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_
5. Student ID (OSIS): \_\_\_\_\_
6. How many people are in your household? \_\_\_\_\_
7. How much do your parent(s)/guardian(s) make per year? \_\_\_\_\_
8. Have at least one of your parents obtained a bachelor’s degree or higher?  
Yes or No (circle one)

**For each college that you have called and confirmed that your application is complete, write in the phone number and check under “confirmed.”**

College	Phone Number	Confirmed
<b>1. CUNY (this will be the same place for all 6)</b>		
2.		
3.		
4.		
5.		
6.		
7.		
8.		

