

College Applications Checklist

Prepping Materials:

- Essay – Completion date: _____
- Requested letters of Recommendation– two teachers, one guidance counselor (if my college requires a guidance recommendation) - Completion date: _____
- Have taken the SAT at least once
 - Test date: _____ CR Score: _____ Math Score: _____
- Emailed my recommenders all of my colleges’ application deadlines
- Brought tax forms to Ms. Lennon to see what programs I’m eligible for
 - Completion date: _____

Applications:

CUNY: MANDATORY FOR ALL STUDENTS TO APPLY

- Submitted Application - Completion date: _____
- Made \$65 Payment for CUNY Application - Completion date: _____
- Checked status of application on the CUNY Portal
- Submitted SAT/ACT scores via Collegeboard/ACT to CUNY - Completion date: _____
- Submitted Essay (mandatory for Baruch and Hunter) - Completion date: _____

SUNY: Are you applying to SUNY? _____. If not, skip this section.

- Submitted Application - Completion date: _____
- Submitted Supplemental Applications - Completion date: _____
- Completed EOP Supplemental Application – if school requires it (check on SUNY website under each school’s tab) + essay
 - Completion date: _____ (Put “N/A” if schools don’t require this)
- Checked status of Application – payment or fee waiver needed?

Common Application: Are you applying to any Privates Colleges? _____. If not, skip this section.

- Submitted application - Completion date: _____
- Submitted supplemental applications - Completion date: _____
- Assigned recommenders. This is the part of the application where the link to upload recommendations is emailed to the teachers through the application once you input their info
 - Completion date: _____
- Checked if recommenders submitted recommendations
 - Date submitted: _____
- Checked for any emails from the college requesting additional materials

All Applications:

- Made a list of my colleges’ application requirements
- Made a list of my colleges’ financial aid application requirements
- Called every school to ensure that my application is complete

College Application Information:

1. Date of Birth: _____ Age: _____
2. Gender (circle one): F M
3. Race/Ethnicity: _____
4. Social Security Number: _____ - _____ - _____
5. Student ID (OSIS): _____
6. How many people are in your household? _____
7. How much do your parent(s)/guardian(s) make per year? _____
8. Have at least one of your parents obtained a bachelor’s degree or higher?
Yes or No (circle one)

For each college that you have called and confirmed that your application is complete, write in the phone number and check under “confirmed.”

College	Phone Number	Confirmed
1. CUNY (this will be the same place for all 6)		
2.		
3.		
4.		
5.		
6.		
7.		
8.		

